

AGENDA: State Collaborative – SB 163 Communications Committee **DATE:** 1/17/03

CHAIRPERSONS: Kirstin Frescoln

START TIME: 9am

LOCATION: Conference Call

END TIME: 10:30am

NAME	PRESENT	NAME	PRESENT	NAME	PRESENT
Al Deitch, DOA-YA&I		Joann Haggerty, CAI		Tina Howard GCC	
Austin Connors, ARCCFS		JoAnn Lamm, DSS		Steve Shore, NCPS	
Beth Melcher, NCAMI		Joel Rosch, CCFP	X	Susan Coleman, WCH	
Beverly Hester, WCH	X	John R. Hayes, F.United		Susan Robinson, DMH-CF	X
Brad Trotter, DHOH-DMH		John Tote, MHA		Susan Whitten, DJJDP	
Carol Duncan-Clayton, CCP		Kirstin Frescoln, AOC	X	Tara Larson, DMH/DD/SA	X
Carol Robertson, DMA		Lana Dial, AOC		William Hussey, MHPC	
Carol Tant, WCHS		Larry Hayes, DJJDP			
Carolyn Wiser, DMA		Lee Lewis, DMH-SA			
Cheryl Waller, CSHS		Linda Gunn-Jones, DMH		OTHERS:	
Chuck Harris, DSS		Linda Swann, NAMI		Carol Burroughs, DHHS Policy & Planning	X
Connie Hawkins, ECAC		Lynda Richard, DMH-DD			
David Horowitz, TPC		Marie Britt, DMA			
Diann Irwin, DPI	X	Mark O'Donnell, DMH/CF			
Don Herring, DMH-CFS	X	Martin Pharr, DJJDP			
Donn Hargrove, DJJDP		Michael Owens, NCCCP			
Elizabeth Brown, DMH		Michael Schweitzer, DJJDP			
Jan Hood, AOC	X	Michelle Zechmann, GCC			
Jane Volland, GAL		Pat Solomon, F.United	X		
Jennifer Mahan, MHANC		Robin Huffman, NCPA			
Jennifer Sullivan, NASW		Sally Cameron, NCPA			
Judy Ritchie, MHA		Sandra Sink, DSS	X		
		Stephanie Alexander, DMH	X		

TOPIC	DISCUSSION/FINDINGS	ACTION by Whom and When
(1) Meeting Held via Conference Call	<p>This was a called meeting of the State Collaborative to address SB 163 communication implementation issues. Kirstin Frescoln chaired the meeting.</p> <p>Group will be known as the SB 163 Communications Subcommittee and will work in conjunction with the Systems, Provider Enrollment, Tracking and Monitoring Subcommittees established to implement SB163.</p> <p>Ms. Burroughs from DHHS Policy & Planning is in charge of meeting the 4/1/03 Deadline for an implementation plan for SB163.</p> <ul style="list-style-type: none"> Summary of needs – coordinated tracking effort as youth move from home to institutions of any type Develop rules for communications procedures. Inclusion in MOAs. Intent of the bill – know when kids shows up at agencies and hold systems accountable for moving children. 	<p>Stephanie Alexander will co-chair the committee with Robert (Bob) Storey (Wake School System). Tara will contact Bob.</p> <p>Ellen Russell from ARC will join the group.</p> <p>Pat will contact more parents.</p>
(2) Discussion	<ul style="list-style-type: none"> Agencies know what they are doing currently. DPI has a process and one for youth with MH/DD/SAS issues in a joint letter (provided by e-mail the previous week). What happens if someone chooses not to do what is developed? <ul style="list-style-type: none"> Rules can specify consequences. Tie the process to service/provider monitoring and LME performance with DMH/DD/SAS. Provider Enrollment with DMH/DMA is another area to consider. 	

	<p>DHHS is really the largest agency for placing youth. The courts may order but the parent gives permission. The court can order cooperation with placement plans. For commitments, parent agrees or a transfer of custody is made to DSS or the court orders the area programs to take guardianship.</p> <p>WHAT IS THE PRODUCT NEEDED?</p> <p>See SB163 – section 4.5.3 on communication. A procedure needs to be developed to let people know what youth is moving where on what date by whose authority and how the tracking system will be notified.</p> <p>For ALL children placed out of their home? YES, however, limits will need to be set so as not to conflict and intrude on regular family movements of children between caregivers for different reasons outside the scope of the bill. Special Education or regular education will not be an issue – include both.</p> <ul style="list-style-type: none"> ▪ Other issues will be what limits to set – out of county (bill says out of “community”) or only licensed facilities? ▪ Schools need to know there is someone who is responsible for a child and who can enroll them. This is communicated but not tracked. ▪ Children from out of state – included? Many youth reside in residential treatment programs from other states (mostly border states) – no method for tracking these youth at present. <p>How is the system tracking youth now?</p> <ul style="list-style-type: none"> ▪ What is (are) the basic system(s)? ▪ What are the data points now? ▪ What is the sequence of systems? ▪ What is the best way these are communicated? <p>What needs to be communicated to whom? Need 5 data points (maybe more) everyone can agree upon. Where do we need to end up as a group? Need a PICTURE of what this looks like. What is it that each agency needs to know? Does this group have a role in making sure a youth’s plans, records, etc. get to the receiving agency, home, etc? Who would regular education children be tracked by or to whom would the sending group send information? What about youth with general health issues?</p> <p>ISSUE: Important to keep Child & Family Team involved - suggestion that <u>no</u> movement takes place without CFT. Community Collaboratives need to be informed and monthly feedback reports of how many youth are out of county and where. There are risks to youth placed out of home, so may need to be aware of all youth moves for prevention and early intervention purposes.</p> <p>ISSUE: A youth needs to be moved from one departure point but there are <i>many</i> points of receiving who need notification. Possible confidentiality issues?</p> <p>ISSUE: How will this be marketed to agencies, schools, etc.??</p>	<p>Providers need to be involved with this planning and implementation.</p> <p>Bring what your agency does with youth moves – forms., etc., next meeting – may use or not but please bring.</p> <p><i>Someone</i> from Training SC Subcommittee bring the matrix developed.</p>
(3) Upcoming Meetings	<p>This group (SB163 Communications Subcommittee)</p> <p>1/23/03 – 2-4pm – Haworth Building</p> <p>1/31/03 – 2-4pm – Haworth Building</p> <p>1/24/03 – 9am – 11am - large State Collaborative at Child Advocacy Institute</p> <p>1/28/03 – 2pm SB 163 Steering Committee – Adams Building – Dix Campus</p> <p>1/28/03 – Local MOA State Collaborative Subcommittee</p>	

Haworth Building Directions

<http://maps.yahoo.com/py/pmaps.py?PyT=Tmap&addr=3509+Haworth+Dr.&city=RALEIGH&state=NC&csz=Raleigh,+NC+27609-7238&slt=35.828285&sln=-78.633447&zip=27609-7238&country=us&BFKey=&BFCat=&BFClient=&cs=9&name=&desc=&poititle=&poi=&oll=35.828218,-78.633244.M100.0&dll=35.828218,-78.633244.M100.0&dso=n&dso=n&rk=57918&newaddr=3509+Haworth+Dr.&newcsz=Raleigh,+NC+27609-7238&newcountry=&uz=27609&mag=9>

OR 919-571-4878